

IMPORTANT – TUITION PAYMENT INFORMATION

Greetings Parents,

In an effort to streamline our tuition payment process, Trinity Lutheran Preschool is pleased to offer the opportunity to pay your child's tuition in one of the following ways:

- Monthly – (9 payments) – first payment due at Registration in August, remainder due payable on the 15th of every month
- Semester (Fall and Spring) – due payable at Registration in August and December 15
- Annual payment – due payable at Registration in August

Please indicate below how you will be making tuition payment. If you select monthly payments, a coupon book will be provided to you. If you select semester payments, a reminder message will be sent to you.

For your reference, the tuition amounts are listed below. Please note that the amount is prorated for a consistent amount regardless of the number of sessions held each month. For example, some months have more sessions and some months have fewer sessions. TLP is careful to determine a calendar appropriate to the age groups and to prepare your child for advancement.

	Monday/Wednesday/Friday	Tuesday/Thursday
Monthly	\$100	\$80
Semester (August and December)	\$400 and \$500	\$320 and \$400
Annual	\$900	\$720

Please submit tuition to the teacher/director. If we do not receive your tuition by the 15th of the month, a \$25 late fee will be assessed. Prompt payment will be enforced.

Thank you for your attention. We look forward to working with you this school year.

Teresa Neises, TLP Treasurer / teresaneises@gmail.com

Tuition Payment

Name: _____ Child's Name: _____

Child's Class: **MWF AM / MWF PM / TTH AM / TTH PM**

I will be making my child's tuition payment as follows:

- Monthly (nine payments)
- Semester Basis (two payments – August and December)
- Annual (one payment)

** Please return this form at your child's preschool registration. Thank you. **