

IMPORTANT – TUITION PAYMENT INFORMATION

Greetings Parents,

In an effort to streamline our tuition payment process, Trinity Lutheran Preschool is pleased to offer the opportunity to pay your child's tuition in one of the following ways:

- Monthly – (9 payments) due payable by the first of each month
- Semester (Fall and Spring) – due payable by the first of September and January
- Annual payment – due payable by the first of September

Please indicate below how you will be making tuition payment. If you select monthly payments, a coupon book will be provided to you. If you select semester payments, a reminder message will be sent to you.

For your reference, the tuition amounts are listed below. Please note that the amount is prorated for a consistent amount regardless of the number of sessions held each month. For example, some months have more sessions and some months have fewer sessions. TLP is careful to determine a calendar appropriate to the age groups and to prepare your child for advancement.

	Monday/Wednesday/Friday	Tuesday/Thursday
Monthly	\$100	\$80
Semester (September and January)	\$400 and \$500	\$320 and \$400
Annual	\$900	\$720

Please submit tuition to the teacher/director. If we do not receive your tuition by the 4th of the month, a \$25 late fee will be assessed. Prompt payment will be enforced!

Thank you for your attention! We look forward to working with you this school year.

Ashley Johnke, TLP Treasurer / ashleyjohnke@hotmail.com or 605-270-3862

Tuition Payment

Name: _____ Child's Name: _____

Child's Class: **MWF AM / M-F PM / TTAM**

I will be making my child's tuition payment as follows:

- Monthly (nine payments)
- Semester Basis (two payments – September and January)
- Annual (one payment)

** Please return this form to Miss Melissa at your child's preschool open house. Thank you! **